

HOODLAND FIRE DISTRICT #74
BOARD OF DIRECTORS
WORK SESSION MEETING MINUTES
DECEMBER 20, 2019

Those Present: Board Members: Shirley Dueber, Jacob Rackley, Cliff Fortune, and Mary Ellen Fitzgerald. Staff: Fire Chief John Ingrao. Guest: Jim Mooney.

1. Call to Order: By Shirley Dueber at 9:20 PM.

2. New Business:

A. Deputy Chief Selection Process.

i. All proposed changes were approved by the East Clackamas County Unified Civil Service. The minimum number of qualified applicants to be able to interview has been eliminated.

ii. The new application period will be from January 6, 2020 to February 28, 2020.

iii. The levy specifically outlined a Paramedic, so we cannot hire a EMT Intermediate Deputy Chief.

iv. To save money, interviews will now be held at Sanctuary Inn vs Mount Hood Oregon Resort.

B. Changes to Policy 514: Identifying harassment, discrimination, retaliation, and members rights and Senate Bill 479.

i. The changes to the policy were copied from SDAO's sample policy.

ii. Change the wording so that SDAO Employee Assistance covers Volunteers.

iii. Board members should provide input to staff if they would like additional changes and to add ORS references.

iv. Changes to the policy will be made and brought to the January 14, 2020 Board Meeting.

2. New Business Continued

C. Chief Ingrao's Time Off.

i. Chief Ingrao will be off on medical leave for twelve days starting January 8, 2020.

ii. Chief Ingrao will not be around to attend the January 14, 2020 Board Meeting, so he will go over the Board Pre-Packet with the Board Chair the week before the Board Meeting.

3. Adjournment.

MOTION MADE: By Cliff Fortune.

2ND: By Mary Ellen Fitzgerald.

ADJOURNMENT: By Shirley Dueber at 9:40 PM.

Respectfully Submitted,

Carolyn M. Norgard

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant