

**HOODLAND FIRE DISTRICT #74  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING & WORK SESSION MINUTES  
August 2, 2018**

Those Present: Board Members: Pat Buckley, John Pruden, Darcy Lais, and Ron Partlow. Fire Chief John Ingrao, SFF Joe Schwab, and FF Brian Henrichs. Guest: Blane Skowhede.

1. Call to Order: By Pat Buckley at 7:00 PM

2. Pledge of Allegiance Led by Pat Buckley.

3. Government Camp Station Revised Project.

A. Created a hierarchy document based on input from the Board and Fire Chief.

1. High Priority/Required Items: Firewall separation, ADA bathroom requirements, kitchen reconfiguration, install fire sprinkler system.

2. Medium Priority: 5 foot partition to create a third living space to save money. Add automatic transfer switches on old generator. Reconstruct patio covers outside of windows. Clean and snake apparatus bay drain. Replace two interior doors. Remove closets in sleeping areas. New flooring in sleeping areas and day room. Paint exterior of building.

3. Low Priority: Apparatus Bay exhaust. LED lighting upgrade. Upgrade electrical switches. Replace living room ceiling and lighting. Upgrade shower in bathroom. New metal roof. Upgrade siding. South wall reconstruction. Exterior aesthetics. Insulate ceilings.

B. In order to get costs, the plans have to be re-drawn and then the cost consultant has to review them to get us accurate estimates.

MOTION MADE: By Darcy Lais for Blane to create a proposal to bid for the four required items and medium priority A, B, F, G, H, and J.

2ND: By Ron Partlow.

DISCUSSION: None.

PASSED: Unanimously.

4./5. Budget/Staffing Level.

---

A. Battalion Chief/Deputy Chief position needed.

---

i. The current budget allows for promoting a current paid lieutenant.

---

ii. If a current paid lieutenant is hired, we will be short either a Fire Marshal or Shift Lieutenant.

---

iii. If we hire from the outside we will have to budget for the full salary and benefits.

---

iv. When we know what tax funds we will receive, the unexpected extra could be used towards salary.

---

v. Extra cuts could also be made to the budget to pay for salary and benefits.

---

vi. \$500,000 that is in the budget is only for the Government Camp Station and is use it or lose it.

---

vii. John Pruden and Pat Buckley will meet with Carol to discuss budget questions.

---

viii. Chief Ingrao will do research for what to offer for a competitive salary and benefit package.

---

6. Strategic Goals and Objectives.

---

A. Goal #1 Government Camp Station – Priority.

---

B. Goal #2 Mail Station – On hold while we focus on Goal #1.

---

7. Other New Business, none.

---

8. Adjournment. Meeting adjourned by Pat Buckley at 9:10 PM.

---

Respectfully Submitted,

*Carolyn M. Norgard*

Carolyn M. Norgard, Financial Manager

Notes Typed By: Kelli Ewing, Administrative Assistant